



Request for Owner's Documents

Dear Owner/representative:

In review and audit of your documents and/or accounts, our records indicate that your presented documents/account is missing the following below. Do mail to our address below for processing. We will communicate with you via mail and/or email as needed:

- Executed W-9 with accurate company type- LLC, Trust, Inc, etc
- Executed Division order
- Death Certificate
- Will
- Assignment, leases, recorded mineral deed
- Last will
- Letter of Testamentary
- Executed authorization to release funds to new mineral owner for funds accrued before effective date
- Address change
- Name change
- Other documentation-

Mailing Address: PO Box 20134. Sugar Land, TX 77496

Phone number- 832-886-4420

Thank you,

Management